



Job Title	Houseman	
Location	aha Kopanong Hotel & Conference Centre	
Objective	The Houseman is responsible for supporting housekeeping operations by maintaining cleanliness in public areas, assisting room attendants, and ensuring timely delivery of linen, supplies, and guest requests to uphold overall service standards.	
Key Areas	Cleaning & Maintenance - Maintain assigned public areas to always required cleanliness standards - Complete cleaning schedules within allocated timeframes - Ensure zero or minimal cleanliness complaints Linen & Supplies Management - Replenish linen and supplies according to set schedules - Maintain accurate stock levels and report shortages promptly - Ensure proper handling and storage of linen and equipment Operational Support - Assist room attendants with room setup and turnaround within target times - Deliver items (linen, amenities, equipment) within defined response times - Support daily housekeeping operations efficiently Guest/Staff Service - Respond to requests within set service standards - Ensure high levels of internal and guest satisfaction - Communicate effectively with housekeeping and other departments Reporting & Compliance - Report maintenance issues, damages, or safety hazards promptly - Follow all health, safety, and hygiene procedures - Complete assigned checklists and logs accurately	
MINIMUM REQUIREMENTS		COMPETENCIES
- Grade 12 - Previous housekeeping or cleaning experience (preferred) - Physically fit and able to perform manual tasks		- Attention to detail - Time management and efficiency - Physical stamina and endurance - Teamwork and cooperation - Basic communication skills - Reliability and accountability



- Willingness to work shifts, weekends, and public holidays
- Basic understanding of cleaning methods and products
- Ability to work in a fast-paced environment
- Good communication and interpersonal skills
- Knowledge of health and safety standards (advantageous)

- Customer service orientation
- Ability to follow instructions and procedures

Please take note of the following before applying:

- Do not send your CV / apply if you do not meet the minimum requirements
- Transferring will have to be negotiated with your current manager
- Only candidates that meet the above requirements will be contacted. Should you not be contacted by HR within 1 week after the closing date, please consider your application unsuccessful.
- Preference will be given to individuals that meet the Company's EE targets as set out in our employment equity plan

Please send your updated CV to recruitment@aha.co.za on or before the **05 October 2026**