



Job Title	Shop Assistant – GSE x2	
Location	aha Lesedi Cultural Village, Northwest	
Objective	To provide assistance and excellent customer service to all shop customers.	
Key Areas	<ul style="list-style-type: none"> • Manage transactions with customers using the POS • Scan goods and ensure pricing is accurate. • Collect and process payments whether by cash, credit card or room charge. • Issue receipts and change. • Follow cash-up procedures. • Cross-sell products and introduce new ones. • Resolve customer complaints, guide them and provide relevant information. • Greet customers when entering or leaving the store. • Track transactions on balance sheets and report any discrepancies. • Bag, box or gift wrap packages. • Maintain hygiene standards. • Maintain cleanliness of outlet, displays and checkout area at all times. • Ability to upsell services and products. • Receive stock and re-stock shelves. • Be vigilant at all times to minimize stock loss. • Ensure effective stock control and stock procedures and methods are followed. • Assist with stock counts as required. • To ensure that they are at all times presentable in terms of their appearance, in the correct uniform and wearing name badge. 	
MINIMUM REQUIREMENTS		COMPETENCIES
<ul style="list-style-type: none"> • Grade 12 / Matric • Experience in Hotel • Good communications • Hospitality experience would be an added advantage • 1 years working experience in similar position • Must be able to work different shifts 		<ul style="list-style-type: none"> • Customer Orientation • Teamwork & Cooperation • Results Orientated • Planning & Organising • Ability to work under pressure • Learning Orientation



<ul style="list-style-type: none">• Must be willing to work in various departments	
<p>Please take note of the following before applying:</p> <ul style="list-style-type: none">• Do not send your CV / apply if you do not meet the minimum requirements• Transferring will have to be negotiated with your current manager• Only candidates that meet the above requirements will be contacted Should you not be contacted by HR within 1 week after the closing date, please consider your application unsuccessful.• Preference will be given to individuals that meet the Company's EE targets as set out in our employment equity plan <p>Please send your updated CV to Millerk@aha.co.za on or before O8th November 2024.</p>	