



Job Title	Assistant Food & Beverages Manager	
Location	aha Alpine Heath Resort, Drakensberg, KwaZulu-Natal	
Objective	The Assistant Food & Beverage Manager is responsible for the overall Food and Beverage Service, Restaurants Bars Banqueting and F&B Stores in the resort and all special catering activities as directed by the Food & Beverages Manager or General Manager	
	<ul style="list-style-type: none"> Ensuring that the correct ordering procedures for all Food Stock and Kitchen Consumables, Food & Beverage Small and Food & Beverages Operating Equipment are adhered to, in line with company policy or as per direction of the General Manager / Financial Manager Advising the General Manager in advance of any out-of-stock situation with the suppliers. Ensuring that effective stock control and stock procedures and methods are enforced and will ensure that the cost is maintained as per budgeted results. Oversee monthly stock counts of all Beverage Items, F&B Operating Equipment, F&B Linen, F&B Guest Supplies and F&B Cleaning Supplies, tabulate and report back to the Financial Manager and General Manager on the results. Ensuring that the Cleaning Supplies Budget, Casual Wages Targets, Consumable Budgets are all met in relation to the actual revenues achieved or in accordance to the direction received from the General Manager Ensuring that you purchase the best quality product at the best available price in accordance to the standards agreed to by the General Manager; conducting regular basket price comparisons from suppliers, tabulating results and forwarding them to the General Manager and Financial Manager Ensure that the immediate staff, adhere to all HACCAP principles and local legislation governing the service of Food and Beverage. See to it that the Beverages are presented in accordance to the agreed standards, by the General Manager, and that it is served timeously as per the brand standards and Standard Operating Procedures. Ensure that the Team is well trained in terms of Product knowledge to be able to confidently assist guest with any queries relating to Food and Beverage in the Restaurants and Bars or issues pertaining to the Resort and local attractions. Ensure that the Restaurants and Bars, Food and Beverage Storerooms and Back of House areas are maintained in an appropriate four / five-star level and in compliance to the Occupational Health and Safety Act, and that Hygiene Laws and HACCAP Principles are Applied 	
MINIMUM REQUIREMENTS	COMPETENCIES	
<ul style="list-style-type: none"> Grade 12/Matric / NQF 4 Qualification Hospitality Management Diploma or related qualification will be advantageous Minimum of 3 years' experience in a similar environment Solid Computer Skills specifically MS Office, APEX & Nebula Proficient in English 	<ul style="list-style-type: none"> Customer Focus Interpersonal skills Communicates Clearly via telephone and Email Advanced computer skills Teamwork Attention to detail Time management skills 	



- Ability to work under pressure

Please take note of the following before applying:

- Do not send your CV / apply if you do not meet the minimum requirements
- Transferring will have to be negotiated with your current manager
- Only candidates that meet the above requirements will be contacted Should you not be contacted by HR within 1 week after the closing date, please consider your application unsuccessful.
- Preference will be given to individuals that meet the Company's EE targets as set out in our employment equity plan

Please send your updated CV to Millerk@aha.co.za on or before **02nd August 2024**.