



<b>Job Title</b>	<b>Regional Financial Manager</b>
<b>Location</b>	<b>aha Hotels &amp; Lodges Head Office, Bryanston.</b>
<b>Job Brief</b>	<ul style="list-style-type: none"> <li>• Manages the overall operational accounting domain of the Group, collates, analyses and summarises key financial and operational information from all owned entities all owned and managed properties.</li> <li>• Manages the overall operational accounting domain of the Group, collates, analyses and summarises key financial and operational information from all owned entities all owned and managed properties.</li> </ul>
<b>Key Areas</b>	<ul style="list-style-type: none"> <li>• Analysis and risk assessment of financial results</li> <li>• Preparation of Annual budget</li> <li>• Perform Income statement and balance sheet reviews with property financial Managers</li> <li>• Perform financial modelling and feasibility studies as and when required.</li> <li>• Oversee cash management strategies, supervising balance sheets, income statements and the costs (including payroll, where applicable) and revenue models for the relevant properties.</li> <li>• Quarterly/ Monthly Forecasts.</li> <li>• Management of month end financial submissions by all hotels in the region."</li> <li>• Plan and coordinate full board pack and/or financial review preparation for the relevant properties.</li> <li>• Manage and supervise unit fixed assets and related registers.</li> <li>• Manage and supervise the budget process (preparation, review, implementation and adherence).</li> <li>• Ensure that management accounts are produced and presented to management."</li> <li>• "Oversee tax compliance of the South African based properties, including income tax, VAT, employee taxes, (PAYE, UIF, etc.), and any other relevant taxes</li> <li>• Oversee tax compliance by the foreign properties, if applicable, with foreign taxation requirements</li> <li>• Trend and ratio analysis for the relevant properties.</li> <li>• Responsible for financial internal control functions of the relevant properties and their continuous improvement.</li> <li>• Communicate short and long-term goals and objectives.</li> <li>• Liaise with external auditors and manage the annual audit for the relevant properties.</li> <li>• Preparation of financial information/ reporting for aha and Group division e.g. Board Packs.</li> <li>• Prepare operational and risk reports for management analysis as and when required.</li> </ul>



	<ul style="list-style-type: none"> <li>• Ensure the accurate and timeous production and submission of all financial data for the relevant properties."</li> <li>• "Ensure succession planning in the properties.</li> <li>• Mentor and coach finance staff.</li> <li>• Ensure that hotel FMs implement and maintain sound financial and compliance policies and procedures.</li> <li>• Providing ongoing support to hotel Financial Managers.</li> <li>• Ensure that employees have the necessary resources to perform their tasks."</li> <li>• "Responsible for building, supporting and maintaining effective relationships with each client / owner.</li> <li>• Forging excellent relationships with all stakeholders - owners, banks, suppliers and employees.</li> <li>• Respond to any board and/or owner requests that arise from board meetings and/or financial reviews."</li> <li>• Familiarise and understand Property Management Systems, Point of Sales System, Inventory or Stock control System in order To review and analyse relevant daily, weekly and monthly reports and statistics</li> </ul>
--	--

MINIMUM REQUIREMENTS	COMPETENCIES
<ul style="list-style-type: none"> <li>• B.Com honours with articles would be an advantage</li> <li>• Relevant Tertiary qualification / Diploma in finance or...</li> <li>• At least 8 years' experience in a general financial management environment.</li> <li>• Knowledge of statutory requirement</li> <li>• Sound knowledge of software applications including accounting packages (ERP systems), property management systems, point of sales systems, and Microsoft application.</li> <li>• Taxation – VAT, and Income tax</li> </ul>	<ul style="list-style-type: none"> <li>• Customer Focus</li> <li>• Interpersonal skills</li> <li>• Communicates Clearly via telephone and Email</li> <li>• Sound business communication skills</li> <li>• Advanced computer skills</li> <li>• Teamwork</li> <li>• Attention to detail</li> <li>• Time management skills</li> <li>• Ability to work under pressure</li> <li>• Learning orientation</li> </ul>

**Please take note of the following before applying:**

- Please take note of the following before applying:
- Do not send your CV / apply if you do not meet the minimum requirements
- Transferring will have to be negotiated with your current manager
- Only candidates that meet the above requirements will be contacted should you not be contacted by HR within 1 week after the closing date, please consider your application unsuccessful.
- Preference will be given to individuals that meet the Company's EE targets as set out in our employment equity plan

**Please send your updated CV to [thando.ngema@aha.co.za](mailto:thando.ngema@aha.co.za) on or before 20<sup>th</sup> May 2024.**