

Job Title	Assistant Housekeeper	
Location	aha Alpine Heath Resort, Drakensberg, KwaZulu-Natal.	
Objective	<ul style="list-style-type: none"> Responsible for the overall housekeeping function including but not limited to; Consistent cleanliness and maintaining quality standards of all areas of the hotel including rooms, public areas, conference venues and back of house areas 	
Key Areas	<ul style="list-style-type: none"> Management of housekeeping personnel including those in the laundry and linen room sections Compliance with stock ordering policy and procedures Performing stock take count of operating equipment, guest supplies, linen and cleaning chemicals Ensuring that accommodation units are defect free and are in line with the resort's business plan Ensuring correct, safe and appropriate handling of all operating equipment and frugal use of work materials Carrying out functions assigned to her by the Executive and assistant housekeeper, deputy general manager or general To ensure that adequate supplies of cleaning materials are available. Supplies relevant information to other departments timeously to assist them in planning and running their departments such as maintenance department 	
MINIMUM REQUIREMENTS		COMPETENCIES
<ul style="list-style-type: none"> Matric 2-3 years' experience in a supervisory capacity in a hotel housekeeping environment Previous experience in a similar position or in that of Supervisor Ability to effectively communicate across all levels Strong verbal and written skills 		<ul style="list-style-type: none"> Customer Focus Interpersonal skills Communicates Clearly via telephone and Email Advanced computer skills Teamwork Attention to detail Time management skills Ability to work under pressure
<p>Please take note of the following before applying:</p> <ul style="list-style-type: none"> Do not send your CV / apply if you do not meet the minimum requirements Transferring will have to be negotiated with your current manager 		



- Only candidates that meet the above requirements will be contacted Should you not be contacted by HR within 1 week after the closing date, please consider your application unsuccessful.

- Preference will be given to individuals that meet the Company's EE targets as set out in our employment equity plan

Please send your updated CV to thando.ngema@aha.co.za on or before **21st November 2023**.