



<b>Job Title</b>	Junior IT Technician	
<b>Location</b>	aha Hotels & Lodges Head Office	
<b>Job Brief</b>	The Junior IT technician is responsible for providing support to the IT department specifically the company's IT network, servers and computer security systems whilst providing support to end users.	
<b>Key Areas</b>	<ul style="list-style-type: none"> <li>• Provide desk top and remote support to the end users, external clients and on- site visitors. 1<sup>st</sup> line support.</li> <li>• Monitor the network</li> <li>• Monitor and maintain the server, active directory, file sharing, printer sharing and backups</li> <li>• Make recommendations on improving the company IT systems</li> <li>• Carry out routine updates and installation of software, Antivirus systems, Windows, backups,</li> </ul>	
<b>MINIMUM REQUIREMENTS</b>		<b>COMPETENCIES</b>
<ul style="list-style-type: none"> <li>• Grade 12 / Matric</li> <li>• Minimum A+</li> <li>• N+ would be Advantageous</li> <li>• 1 year or more experience in a similar role</li> <li>• Driver's License</li> </ul>		<ul style="list-style-type: none"> <li>• Customer Focus</li> <li>• Demonstrate exceptional level of professionalism, maturity and emotional intelligence at all times</li> <li>• Interpersonal skills</li> <li>• Communicates Clearly via telephone and Email</li> <li>• Teamwork</li> <li>• Attention to detail</li> <li>• Time management skills</li> <li>• Ability to work under pressure</li> <li>• Ability to Multitask.</li> <li>• Knowledge and experience of Active Directory administration.</li> <li>• Good HP Desktop, Notebook and Server product knowledge.</li> <li>• Knowledge and experience of Microsoft operating systems and office suites including Windows 8, Windows 10, Office O365, Server 2012 -2019.</li> <li>• Problem Solving skills</li> <li><b>ADVANTAGEOUS:</b></li> <li>• AV experience / knowledge advantageous.</li> <li>• Voip experience advantageous</li> <li>• Knowledge and experience of TCP/IP networks including LAN, Wireless, WIFI</li> </ul>
<p><b>Please take note of the following before applying:</b></p> <ul style="list-style-type: none"> <li>• Do not send your CV / apply if you do not meet the minimum requirements</li> <li>• Transferring will have to be negotiated with your current manager</li> </ul>		



• Only candidates that meet the above requirements will be contacted Should you not be contacted by HR within 1 week after the closing date, please consider your application unsuccessful.

• Preference will be given to individuals that meet the Company's EE targets as set out in our employment equity plan

**Please send your updated CV to [kgaugelo.kganakga@aha.co.za](mailto:kgaugelo.kganakga@aha.co.za) on or before 16<sup>th</sup> of August 2020.**

